

Recreation Commission Meeting Minutes

February 27, 2013 at 6:00pm

Attendees: Rick Amodei, Mark Spears, Noreen Ma, Holly Mansfield

Mosquito: Sara Hart

Meeting began at 6:10pm

Field Maintenance:

The town received three field maintenance bids 1) DLM Management 2) Valley Crest Landscape and 3) J.A. Landscape. No group requested a walk-through of the fields.

In the past we have not included the option for multiple contracts. Group D could be awarded to a separate contract because it is a different skill set. DLM Management has a lower bid because he did not bid on Group D.

We could possibly be looking at three different contracts. 1) Mowing and Maintenance of Fields 2) Diment Park 3) Baseball Infield Grooming.

The Request for Proposal (RFP) should have included references and historical data. DLM does not need to provide references because he has been the contractor. Valley Crest did supply references. JA Landscape did not provide references.

Mark Spears made the motion to reject all bids and divert to Town Administrator, Tim Goddard, for determination to solicit supplement information from bidders and proceed or do all bids need to be rejected and the bid package be rebid. Noreen Ma seconded the motion. All in favor: Yes.

Rick has to make a presentation to the Finance Committee based on the information we currently have on Field Maintenance. Group A, B, C, D, and E could be awarded to JA Landscape if he qualifies and has the proper equipment. Group A, B, C, E could be awarded to DLM Management. And Group D could be awarded as a separate bid. Valley Crest came in outside the budget parameters.

The Finance Committee is expecting Recreation to come in requesting an increase for fields because of the discussions last season regarding the field maintenance issues. However, we cannot make a recommendation on Group D until we determine the cost of Group A, B, C, and E.

ADA Upgrades for OSR:

The Open Space and Recreation Plan sees the need for Recreation to determine a time frame to address the American Disability Association (ADA) issues in recreation areas. Tim Goddard has money available in an account for ADA issues.

We need a plan to get the ADA items addressed. For example: Diment Park can be exempt from ADA if we post a sign stating that the playground is for children 2 and under. Rory Par Course needs a ramp. Signage is needed to mark Handicap spaces at the fields.

We need to contact someone that is versed in ADA requirements such as Stamsky. Marks Spears made the motion to determine if we can use ADA funding to get a quote to hire an outside

engineering firm to give a report on what needs to happen to make recreation areas compliant with ADA and get a price to complete the survey. Noreen Ma seconded the motion. All in favor: Yes.

Banta Davis Bridge:

The project to build a foot bridge connecting Spalding Field and Banta Davis Field was approved at the CPC meeting. Rick is going to speak with the Trails Committee to see if they would co-sponsor the project with Recreation. Rick will also speak with the School Committee to determine who owns the land.

Recreation will also need to meet with the Conservation Committee if the project is approved at Town Meeting. We want to be able to use the approved funds for engineering costs this year otherwise the start of the project will have to wait until FY14.

Diment Park:

We need to obtain three quotes to replace the fence. Rick will measure the height and length needed for a chain link fence.

Banta Davis Housing:

Rick and Mark will attend will attend a meeting with the School Committee and Housing Committee on February 28th. This meeting is to determine if the issues can be resolved. This is a non-public meeting. The Housing Committee requested \$150,000 of CPC funds to continue with the research and design of the Banta Davis Housing project. CPC rejected the request because there too many unresolved issues at this time. A suitable plan needs to be designed to meet the requests of both the School Committee and Recreation Commission.

Banta Davis Playground:

Richard Sibley and his Boy Scout troop are interested in installing the play structure at Banta Davis. Gary Davis will assist with moving the playground equipment from school grounds to the Banta Davis field. The Boy Scouts are hoping to complete this project in the spring.

We need to obtain quotes for mulch for both Diment Park and the play structure for Banta Davis. The mulch has to be certified mulch for tot lot areas.

Other:

Working Advantage:

Working Advantage is a company that offers a service to the community. If we apply for the program then the community can have access to discounted tickets to various venues.

The meeting adjourned at 7:35pm